



NO: 10-PMU/BOR/2015/0032

**BOARD OF REVENUE OF SINDH**  
**REFORMS WING & SPECIAL CELL**

Karachi, Dated: 25-06-2015

To,

The Director (Advertisement),  
Information Department,  
Government of Sindh,  
Karachi.

**Subject: ADVERTISEMENT FOR PROCUREMENT OF "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" FOR THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH**

Enclosed please find herewith 04 (four) copies of "REQUEST FOR PROPOSAL" for "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" under the scheme "The Project of Automation of Stamps & Registration, 21 Districts Extension to All Districts In Sindh" of BOR Sindh. The tender notice may please be got published specifically in three leading National Daily Newspapers in English (Dawn or The News), Urdu (Jang/Nawa-e-Waqt) & Sindh (Kawish/Ibrat) at the earliest.

Please note that the publication in leading National Daily Newspapers is required under SPP Rules 2010 and violation thereof would lead to infirmities and non-compliance of law.

Assistant Director P/CM  
Board of Revenue, Sindh

A copy is forwarded for information to:-

1. The Additional Chief Secretary (Dev), P&D Department, Govt. of Sindh, Karachi.
2. The Member R&S, Board of Revenue, Sindh
3. The Secretary Information Department, Govt. of Sindh, Karachi.
4. The Manager (C.B), Sindh Public Procurement Authority, Karachi, alongwith a copy of (1) Advertisement, (2) RFP/bidding document, (3) notification of Consultant Selection Committee and (4) extract of revised Annual Procurement Plan with a request to publish the attached documents on the website of SPPRA as required under SPP Rules 2010 (amended till date).
5. The Deputy Director F&A, Board of Revenue, Sindh
6. The Section Officer to the Senior Member, Board of Revenue Sindh, Karachi.
- ✓ 7. The Focal Person Website: [www.borsindh.gov.pk](http://www.borsindh.gov.pk)

Assistant Director P/CM  
Board of Revenue, Sindh

Office address: - ST-4, Revenue House, Adjacent Dr. Ziauddin Hospital Clifton Karachi.  
Ph: 021-99251367-8, Fax: 021-99251373, [www.sindhlarimis.gos.pk](http://www.sindhlarimis.gos.pk)



REFORMS WING & SPECIAL CELL BOARD OF REVENUE GOVERNMENT OF SINDH

## REQUEST FOR PROPOSAL

Reforms & Special Cell Wing in the Board of Revenue Sindh intends to hire consultancy services for the assignment namely "CONSULTANCY SERVICES FOR SUPERVISION AND THIRD PARTY AUDIT OF SPECIALIZED ASSIGNMENT OF CONVERSION OF ARCHIVAL DATA OF REGISTERED DEEDS STORED IN MICROFILMING ROLLS INTO MULTIPAGE INDEXED PDF FILES FOR DOCUMENT MANAGEMENT" under its approved Project namely 'THE PROJECT OF AUTOMATION OF STAMPS & REGISTRATION, 21 DISTRICTS EXTENSION TO ALL DISTRICTS IN SINDH ' through the Quality & Cost Based Selection (QCBS) method of Sindh Public Procurement Rules 2010.

### Instructions:

1. Interested firms / Consortia of firms having relevant knowledge, technical expertise with proven record of undertaking the similar nature of assignments and meeting the prescribed qualifications may obtain the RFP document containing detailed specifications of required services from the office of the Project Director Automation of Stamps & Registration Board of Revenue Sindh located at the below mentioned address during office timings from 9.00 a.m. to 5.00 p.m. of working days on payment of document fee of Rs. 2000/- (nonrefundable) in the form of pay order / demand draft issued in favour of the Project Director Automation of Stamps & Registration, Board of Revenue Sindh from Wednesday 1<sup>st</sup> July 2015 till **Thursday 16<sup>th</sup> July 2015 till 11:00 AM.**
2. The bidding document can also be downloaded from the website of SPPRA, i.e. [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) or the website of PMU, BOR, i.e. [www.borsindh.gov.pk](http://www.borsindh.gov.pk), in which case document fee may be submitted alongwith the bid. Only the bids submitted with the document fee will be considered as eligible for participation in the bidding process.
3. Tender Bids in sealed envelope as per information are required. Interested firm/consortium of firms applying for bids should submit their proposal as per procedure prescribed in SPP Rules under QCBS Method containing the technical & financial proposal along with 2% bid security of the quoted amount of the total bid in the form of Pay Order / Demand Draft at the office of the Project Director ASR, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586, on or before **Thursday July 16<sup>th</sup> 2015 at 12:00 PM.** Further information / clarification may also be obtained from the same office.
4. The Proposals submitted against the subject RFP will be opened by the Consultant Selection Committee on **same day, i.e. Thursday 16<sup>th</sup> July 2015 at 12:30 pm** in the Committee room of Project Management Unit, Reforms Wing & Special Cell, Board of Revenue, Government of Sindh, adjacent Dr. Ziauddin Hospital, Clifton, Karachi, Tel: +92-21-99251367-68 / Fax: +92-21-35305586 in presence of all the bidders, or their representatives, who may choose to be present.
5. All bids received will be opened and evaluated in the manner prescribed in evaluation criteria of bidding document.
6. Only bids offered in the prescribed tender form provided in the RFP document shall be accepted. However, additional sheets may be attached, if necessitated.
7. Conditional tender / proposal will not be entertained.
8. Reforms Wing & Special Cell, Board of Revenue Sindh may cancel the bidding process at any time prior to acceptance of the bid or proposal under Rule 25 (1) of SPP Rules 2010." Procuring agency shall announce the results of bid evaluation in the form of a report, giving justification for acceptance of a bid or proposal, subject to the relevant provisions of SPPRA RULES 2010.
10. This notice can also be seen on the website of SPPRA i.e. [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) as well as on the website of PMU, i.e. [www.borsindh.gov.pk](http://www.borsindh.gov.pk)
11. Please note that in case of any emergency situation posing a natural calamity or declaration of public holiday by the Government of Sindh, the bid submission and opening timelines would be extended to the next working date.



-sd/-

Project Director ASR Board of Revenue  
Government of Sindh

### OFFICE ADDRESS:

Office of Project Director Automation of Stamps & Registration, BOR Sindh,  
Situated at Revenue House, ST-04, Block 6, Clifton, Adjacent. Dr. Ziauddin Hospital, Clifton Karachi,  
Ph: 021-99251372, 021-35824065, website: [www.sindharmis.gos.pk](http://www.sindharmis.gos.pk)